Users

Fetch a Passage

In this walkthrough, you are typing a letter and want to insert some recipes.

Prerequisites:

- The "Recipes" Folio from Create a Folio; OR
- Open this Folio document and import it

You will:

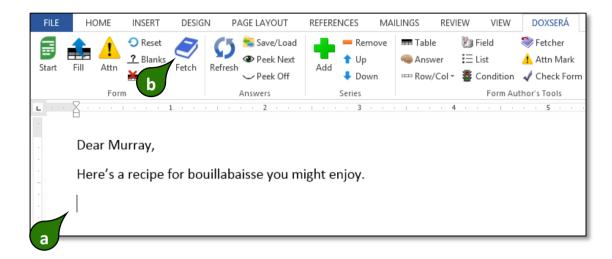
• Use the Fetch command to insert a Passage in a document



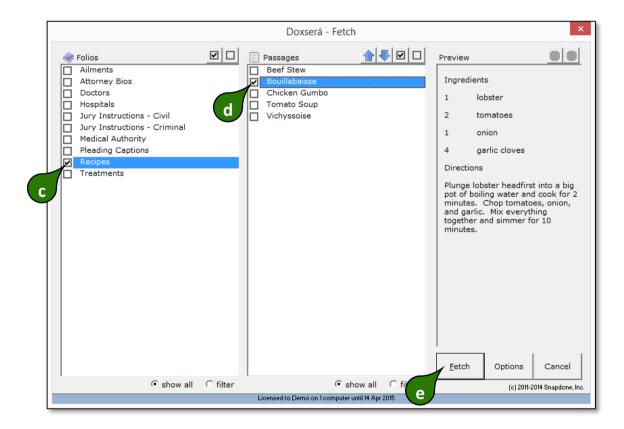
The Fetch command makes it quick and easy to find text that's been stored in a Folio and insert it at any location in a document.

Fetch a known Passage

- a Select a spot in a document where you want to insert a recipe for bouillabaisse
- **b** Click Fetch



- Select the Recipes Folio
- Select the **Bouillabaisse** Passage
- Click Fetch



... and Presto

The recipe is inserted right where you want it

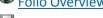
Dear Murray, Here's a recipe for bouillabaisse you might enjoy. Ingredients 2 tomatoes onion garlic cloves Directions Plunge lobster headfirst into a big pot of boiling water and cook for 2 minutes. Chop tomatoes, onion, and garlic. Mix everything together and simmer for 10 minutes.



Overview Walkthrough Lesson Video Guide



Related Info





★ Find a Passage

Fetch screen details